

**Nevada Alliance for Nursing Excellence (NANE)
Meeting Minutes**

Date: November 21, 2014

Place: Videoconference between Reno and Las Vegas NSBN Offices

Attendees:

Reno: Debra Scott (NSBN), Jody Covert (TMCC), Marrisa Brown (NHA), Patsy Ruchala (UNR), Wendy Merchant (for Sarah Warmbrodt – Carrington)

Las Vegas: Debra Collins (WC), Katherine Cylke (NNA), Jodi Gilliland (UNLV-CE), Susan Adamek (NONL), Rosemary Thuet (HCA), Sue Ullrick (UNLV), Linda Paulic (NAC-SIP), Vicki Walker (for Margaret Covelli – UHS)

| TOPIC | PERSON REPORTING | DISCUSSION | ACTION |
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| Call to order at 0910 by Debra Collins - NANE Chair | | | |
| Previous Meeting Minutes | Debra Collins | - Minutes of August 8/14 meeting not approved | <u>Motion to Correct Minutes Prior to Approval by:</u> Debra Scott <u>Second:</u> Patsy Ruchala Motion Carried |
| Treasurer's Report | Susan Adamek | - Written Treasurer's Report provided - Susan Adamek provided Treasurer's Report details | <u>Motion to Approve Treasurer's Report by:</u> Debra Scott <u>Second:</u> Jody Covert Motion Carried |
| Membership | Debra Collins | - Members requested updated membership listing - Members requested a member attendance report | - Secretary will send out membership listing for updating - Secretary will provide attendance report |
| NANE By-Laws | Debra Collins | - Members reviewed the most recent version of by-laws - Members requested a wording revision of 5.c. - Debra Scott requested that the by-laws be provided for every meeting | - Secretary will draft 5.c. revision, and send out for review using Survey Monkey - Secretary will ensure by-laws provided at every meeting |
| UNLV GAP Training | Sue Ullrick & | - Handout provided | |

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| Program | Jodi Gilliland | <ul style="list-style-type: none"> - Quote from handout, <i>“This program offers real-world experience for newly-graduated nurses as they transition from school to professional practice.”</i> - Sue Ullrick is GAP Training program course instructor - Sue Ullrick introduced Jodi Gilliland from UNLV – CE as the Grant Coordinator for the GAP Training program - Sue Ullrick reported that Workforce Connections has offered \$200,000 to help fund the pilot GAP Training program for 3 cohorts of 22 graduates each - Sue Ullrick reported that as part of the GAP Training program enrollment process, graduates completed several assessment documents. A report of these assessments will be forwarded to Jodi Gilliland, who in turn will forward the report to NANE - Jodi Gilliland described the GAP Training program start-up details and some obstacles encountered - Jodi Gilliland reported that the start time for the GAP Training program is planned for January 2015 - Jodi and Sue asked for and received GAP Training program recommendations from the NANE members | |
| CSN Medic Corpsman to LPN Program | Deborah Ain | <ul style="list-style-type: none"> - Debra Scott reported, on behalf of Deborah Ain: <ul style="list-style-type: none"> ▪ The CSN Medic Corpsman to LPN Program’s first cohort will start in January 2015 ▪ Workforce Connections (WF) and the Nevada Hospital Association, with WC funding, are assisting this program | |
| Nevada Action Coalition (NAC) Report | Debra Collins & Linda Paulic | <ul style="list-style-type: none"> - Debra Scott congratulated NAC for providing a very successful Leadership Summit including the impressive quality of the presentations, speakers, food and reception - Debra Scott reported on behalf of Marcia Turner: <ul style="list-style-type: none"> ▪ Through a partnership with Workforce Connections, | |

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| | | <p>Debra Collins will be working for the SIP two days per week</p> <ul style="list-style-type: none"> ▪ Linda Paulic will work for the SIP three days per week ▪ When working for the SIP, both Linda and Debra will be working at the Nevada System of Higher Education (NSHE) offices located across from UNLV ▪ Marcia asked NANE to join her in thanking both Debra Collins and Linda Paulic for their commitment to the NAC and SIP ▪ Marcia thanked Linda Paulic for all her hard work from the beginning and during the staffing transition <ul style="list-style-type: none"> - Representing NAC, Debra Collins and Linda Paulic attended the Leadership and Legacy National Summit in Phoenix, AZ. They reported that NAC is at the forefront of the nation in regards to how much NAC has already accomplished - Linda Paulic stated that the application for NAC 501 3(c) status will be ready for submission in December - Linda Paulic stated that the \$1000 dollar CPA fee for the NAC 501 3(c) application was donated by the NAC Executive Committee members. There is still an \$800 fee to be paid directly to the IRS at the time of the 501 3(c) application submission | <p><u>Motion for NANE to provide NAC \$800 for 501 3(c) application IRS fee by: Debra Scott</u> <u>Second: Susan Adamek</u> Motion Carried</p> |
| <p>State Implementation Program (SIP) Report</p> | | <ul style="list-style-type: none"> - Linda Paulic reported that in terms of deliverables, SIP is on right on target - The Quarterly SIP report has been submitted | |
| <p>Governor's</p> | <p>Debra Scott</p> | <ul style="list-style-type: none"> - Donald Soderberg has been appointed as the Director of | |

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| Workforce Investment Board (GWIB) Health and Medical Services Sector Council | | <p>the Nevada Department of Employment, Training and Rehabilitation (DETR)</p> <ul style="list-style-type: none"> - Debra Scott reported that the Legislative Subcommittee ‘s recommendations document for submission to the GWIB does not contain anything that NANE could not support - Debra Scott stated that Nevada has had about a 25% increase in APRNs within the last year since the passage of AB 170 - Debra Collins stated that the Community Health Worker Project has received some funding from DETR - Debra Collins stated that the Education Committee is working on training and developing a “One Stop Shop” for students | |
| Strategic Plan | Debra Collins | <ul style="list-style-type: none"> - Debra Collins and the members agreed that this item would be discussed at the next NANE meeting when Kristen Gillen assumes the position as Northern Chair for NANE | |
| Nominations | Debra Collins | <ul style="list-style-type: none"> - Debra Collins called for nominations for the NANE Southern Chair position | |
| Sub-Committee Reports | | | |
| <ul style="list-style-type: none"> • Scope of Practice | Debra Scott | <ul style="list-style-type: none"> - Debra Scott stated that the NSBN has established a Task Force which includes LPN educators. This Task Force is considering what may need to change in Nevada in relation to the national scope of practice for LPNs. The goal is to advance the work of LPNs - Debra Scott and Debra Collins mentioned that a group of LPNs are also collaborating with the Perry Foundation | |
| <ul style="list-style-type: none"> • Nurse Residency Programs | Marissa Brown | <ul style="list-style-type: none"> - Status quo | |

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| Announcements | | - This was Debra Collins last meeting as the Southern Chair for NANE | |
| Future Agenda Items | | <ul style="list-style-type: none"> - Randi Hunewell: Department of Education - Vance Farrow: Community Health Worker (CHW) project - Laura Hale: Primary Health Care | |
| Next Meeting Date | | <ul style="list-style-type: none"> • February 5, 2015 • At 0900 • By video conference at Reno & Las Vegas NSBN offices | |
| Adjournment at 1030 | | | |
| Recorder: Kat Cylke | | | |