

# Nevada State Board of **NURSING**

## **BUSINESS MEETING AGENDA**

July 22-24, 2015

Zephyr Point Presbyterian Conference Center  
Morning Star Conference Room  
660 Hwy 50, "Presbyterian Drive"  
Zephyr Cove, Nevada 89448

The Board meeting will commence at 1:00 p.m. on Wednesday, July 22, 2015, continuing at 8:30 a.m. Thursday, July 23, and Friday, July 24, 2015 until all board business is completed.

- Items on the agenda may be taken out of order.
- The Board may combine two or more agenda items for consideration.
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

<p>The mission of the Nevada State Board of Nursing is to protect the public's health, safety and welfare through effective regulation of nursing.</p>
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### Public Comment Procedure:

1. Public Comment will be taken at the beginning and at the end of every day of the Board meeting;
2. Public Comment may also be taken at other such times as requested so long as the request that Public Comment be taken will not interrupt ongoing Board business;
3. Those individuals wishing to present concerns to the Board are to sign in prior to speaking;
4. Depending on the number of individuals wishing to address the Board, a reasonable time, place and manner limitation on the public comments may be set.
5. The Board will not restrict comments based upon viewpoint;
6. No action may be taken upon a matter raised during Public Comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

### CALL TO ORDER

### PUBLIC COMMENT

**For  
Possible  
Action**

#### A. BOARD GOVERNANCE AND ADMINISTRATION

1. *Approval of Board meeting minutes: May 20-22, 2015*
2. *Annual review of Board member roles and responsibilities and Board function list*
3. *Annual approval of Board Policy and Procedure Manuals*
  - a. *General Policies and Procedures*
  - b. *Employee Handbook*
  - c. *Disability Advisory Committee Manual*
  - d. *Member Resource Manual*
  - e. *Practice Decision Manual*
  - f. *Discipline Policy and Procedure Manual*
  - g. *Fingerprint Policy and Procedure Manual*
  - h. *Certified Nursing Assistant Policy and Procedure Manual*
  - i. *RN, RN/EMS, APRN, CRNA and LPN Policy and Procedure Manual*
  - j. *Education Policy and Procedure Manual*

4. *Annual Adoption of Non-Discrimination Policy*
5. *Conference and seminar report*
  - a. *Juan Barajas: Dealing with Difficult Customers, Reno, NV*
  - b. *Cathy Dinauer: Medical Marijuana: From Theory to Practical Application Workshop, Reno, NV*
6. *Annual approval of authorization of executive director to act as Board agent for financial transactions, keeper of records (for issuing of and responding to subpoenas) and authority to accept voluntary surrender of licenses/certificates, and as spokesperson for actions with other community groups or the media and in other routine business functions*
7. Preliminary review of the FY14/15 financial statement
8. Board member advanced orientation
  - Contents of Board orders
9. Review and discussion of legislative session 2015 outcomes by Michael Hillerby, Governmental Liaison
10. Final progress report on FY 14/15 Goals and Objectives
11. Review, discussion and action regarding FY 15/16 Goals and Objectives
12. Review and discussion regarding statistics and trends related to nursing education, licensure, discipline and education
13. Review, discussion and action regarding direction for Delegate Assembly
14. Discussion of Board Member Evaluation
15. Discussion and action regarding Conflict of Interest Policy Acknowledgment
16. Executive Director annual evaluation
17. Review, discussion and action regarding intervention for practicing without an active license
18. Review, discussion, and action regarding the possible request for a concentrated review of the Nevada Practice Act by Federation of Attorneys for Regulatory Boards
19. Review, discussion and action regarding concept and wording for regulations
20. Review, discussion and action regarding status of regulations found in LCB File No. R105-14
21. Review, discussion and action regarding appointment of an alternate delegate to the NCSBN Delegate Assembly
22. Review, discussion and action regarding the Contingency Fund Policy
23. Review, discussion and action regarding finalizing interview questions for executive director candidates
24. Review, discussion and action regarding the executive director's succession plan
25. Review, discussion and action regarding NSBN's paperless initiative
26. Review, discussion and action regarding mandating online initial and renewal applications
27. Review, discussion and action regarding the implementation of the revised Nurse Licensure Compact
28. Review, discussion and action regarding Board meeting dates and schedule for 2016
29. Review, discussion and action regarding scheduling a special Board meeting in early October
30. Review, discussion and action regarding a budget variance

- For Possible Action**
- B. LICENSURE PROGRAMS**
1. *Annual adoption of NCLEX exam as determined by National Council of State Boards of Nursing as the official competency examination for licensure*
  2. *Review and discussion regarding approval of recognized accrediting bodies*

- For Possible Action**
- C. CERTIFICATION PROGRAMS**
1. Review, discussion and action regarding appointment to the CNA Advisory Committee: Rafael Villarreal, LPN15515
  2. *Ratification of Southwest Career and Technical Academy Nursing Assistant Training Program biannual site survey*

3. *Ratification of Western High School Nursing Assistant Training Program biannual site survey*
4. Review, discussion and action regarding Ormsby Post Acute Rehab Nursing Assistant Training Program initial application
5. Review, discussion and action regarding proposed revision to the Qualifications for Certified Nursing Assistant Hours of Employment for Renewal of Certificates advisory opinion
6. Review, discussion and action regarding proposed revisions to the following policies:
  - a. Issuance of Temporary and Permanent Certificate by Examination
  - b. Issuance of Temporary and Permanent Certificate by Endorsement
  - c. Lapsed Nursing Assistant Certificates

**D. DISCIPLINE PROGRAMS**

1. Applications (initial and renewal in question) – No business

**For  
Possible  
Action**

2. Settlement agreements
  - \*\*a. *Knight, Patricia, LPN10054*
  - \*\*b. *Kerr, John, CNA031634*
  - \*\*c. *Bundrock, Tawnya, RN67153*
  - \*\*d. *Machado, Jeffrey, RN76837*
  - \*\*e. *Lowry, Layne, RN58223*

**For  
Possible  
Action**

3. Successful completion of probation
  - \*\*a. *Wooley, Julie, RN60645*
  - \*\*b. *Burgner Fraczek, Karri, RN37671, APRN000925*

4. Reinstatement of licensure/certification – No business

5. Formal administrative hearings – No business

**For  
Possible  
Action**

6. Special Action
  - a. Review, discussion and action regarding the Complaint Resolution Analysis for Professional Accountability and Public Protection

7. Ratification of staff denials – NRS 632.320 (1)(a) fraudulent applications – No business

8. Ratification of staff denials – NRS 632.320 (1)(b) convictions – No business

**For  
Possible  
Action**

**E. EDUCATION**

1. Review and discussion regarding NCLEX first time pass rates for CY 2015
2. Review and discussion regarding provisionally approved nursing program six month reports
3. Review, discussion and action regarding Arizona College application for a baccalaureate degree in nursing program
4. Review and discussion regarding the Accreditation Commission for Education in Nursing and National League for Nursing conflict
5. Review and discussion regarding National Council of State Boards of Nursing Resource Manual on the Licensure of Foreign-educated Nurses
6. Review, discussion and action regarding reappointment to the Education Advisory Committee:
  - *Coffman, Sherrilyn, PhD, RN29084*
  - *Lawson, Madelon, BSN, RN32452*

- For Possible Action**
- F. NURSING PRACTICE
1. Review, discussion and action regarding appointment and reappointment to the Nursing Practice Advisory Committee:
    - Roorda, Lori, RN10117
    - Diaz, Ann, RN20415
  2. Review, discussion and action regarding appointment and reappointment to the Advanced Practice Registered Nurse Advisory Committee:
    - Giordano, Sheryl, APRN00828
    - Dalusung-Angosta, Alona, APRN000619
    - Betita, Mary, APRN000884
    - Broussard, Cheryl, APRN001231
- For Possible Action**

PUBLIC COMMENT –

ADJOURNMENT

*Consent Agenda items shown in italics*

*\*\*Pursuant to NRS 241.030(1), The Nevada State Board of Nursing may conduct a closed meeting to consider the character, allegations of misconduct, professional competence, or physical and mental health of a person.*

Anyone desiring additional information regarding the meeting, including information on how to obtain supporting board meeting material is invited to call Gail Trujillo, Executive Assistant at (775) 687-7743. Supporting material for the public body is located at 5011 Meadowood Mall Way, Suite 300, Reno, Nevada and 4220 S. Maryland Parkway, Suite B300, Las Vegas, Nevada. Per NRS 241.020, persons/facilities desiring copies of the Board of Nursing agenda must submit their request in writing every six months. Check the address label for this agenda for expiration date. It is possible that an amended agenda, adding new items to the original agenda, will be published for any Board meeting. Amended notices will be posted in accordance with the Open Meeting Law; however, they will not be mailed to individuals on the Board's mailing list. The Board of Nursing complies with A.D.A. requirements; persons requiring special equipment or considerations are requested to contact the Board's administrative office at least five days in advance of the meeting.

NOTICES POSTED AT THE FOLLOWING LOCATIONS

www.nevadanursingboard.org  
 Nevada State Board of Nursing - Reno and Las Vegas  
 Court Houses in Washoe, White Pine, Carson City, Clark, Mineral and Elko Counties  
 Main Libraries in all 17 Nevada Counties

July 15, 2015

