

NCLEX (National Council Licensure Examination) Pass Notice Results

Applicants may request that their NCLEX scores be transferred from one jurisdiction (state) to another, via National Council of State Boards of Nursing (NCSBN), should they not be eligible for licensure in the jurisdiction (state) where they originally tested.

Candidate (Applicants) must provide a formal request letter addressed to both the original board and the board to which applicant is requesting results to be transferred. A sample template is provided below. Applicant must mail the formal request to both: 1) the original state board that made candidate eligible, and 2) the state board you are requesting to receive the results.

Should you have any questions, please contact National Council of State Boards of Nursing (NCSBN), Examination Department at 866-293-9600.

[Insert date]

[Board of Nursing #1]
Address

[Board of Nursing #2]
Address

To whom it may concern:

I, [insert name], was made eligible to take the NCLEX-[RN/PN]® licensing examination through the state of [insert state #1] and have successfully passed that examination. I am requesting that my NCLEX-[RN/PN] Examination Pass Notice Results be transferred from the state of [insert state #1] to the state of [insert state #2] for the purposes of applying for licensure by examination. The following is my information:

Full Name: [insert name]
Date of Birth: [insert date of birth]
Candidate ID Number: [insert candidate ID number]

[Signature of Applicant/Date]