The committee meeting was called to order on Thursday, April 6, 2017, at 9:00 a.m. by Catherine Prato-Lefkowitz, PhD, MSN, RN Director of Nursing Education via videoconference at the Nevada State Board of Nursing, 4220 S. Maryland Pkwy, Ste B300, Las Vegas, Nevada 89119 and the Nevada State Board of Nursing, 5011 Meadowood Mall Way, #300, Reno, Nevada 89502.

The CNA Advisory Committee advises and reports to the Board on matters related to Certified Nursing Assistants and Medication Aides-Certified.

MEMBERS PRESENT
Catherine Prato-Lefkowitz, PhD, MSN, RN, Director of Nursing Education
Jacob Watts, CNA, Board Member Liaison
Edward Aquino, RN
Sherry Crance, RN
Tracy Gentry, CNA
Rhonda Meyer, RN
Carla Wright, RN
Carole Wiseman, RN

MEMBERS ABSENT
Teresa Stricker, LASW
Rafael Villarreal, LPN

OTHERS PRESENT
Cathy Dinauer, MSN, RN, Executive Director, NSBN
Fred Olmstead, Esq., General Counsel, NSBN
Jeannette Calderon, Management Assistant, NSBN
C. Ryan Mann, BSN, RN, Application Coordinator, NSBN
Robert Kidd
Laurie Kosinski, UNLV student
Lynda Mathis, RN
Chris Santillan

CALL TO ORDER: The meeting was called to order at 9:00 a.m.

PUBLIC COMMENT: Robert Kidd and Lynda Mathis from The Perry Foundation Academy informed the committee regarding their open application with the Board to establish a Nursing Assistant Training Program. Board staff has completed site survey, program is on the May Nevada Commission on Post-Secondary Education Board agenda and will be requesting approval by the NSBN at the next Board meeting. L. Mathis shared her professional accomplishment as she will be the Nursing Assistant Training Program Coordinator.
A. APPROVAL OF MINUTES – February 2, 2017 meeting: The minutes were reviewed and approved as written.

B. OLD BUSINESS:
1. Review and discussion regarding workgroup follow-up report on facilitating competency in CNA instructors: R. Mann provided an update to the committee. The workgroup has met and established the following goals: 90% of teaching facilities will have a minimum of 75% student pass rate on their first attempt for both the skills and written exam within one year. The skills pass rate for 2016 was 58% and 83% for the written exam. An email will be sent to all instructors to ask what areas they feel they need the most support, then gather the information and bring it back to the committee for review and further direction.
2. Review and discussion regarding workgroup follow-up report on Headmaster test bank validation: C. Wright provided an update to the committee. The workgroup has met and will continue to meet monthly with the exception of July and August. The workgroup will work with Headmaster to review and validate all test questions with evidence-based best practice and work closely with the instructor competency workgroup to provide education to instructors.

C. NEW BUSINESS
1. Review and discussion regarding Headmaster examination pass rate for CY17: C. Prato shared the Headmaster written and skills examination report for year-to-date 2017. C. Prato informed the committee that she has been working with programs that are below 70% and hope that the headmaster workshop will continue to improve pass rates. Headmaster, Board staff and CNA instructors will be meeting in November of 2017 to discuss changes that are being recommended at each workshop.
2. Review, discussion and action regarding Saint Therese Learning Institute’s proposed changed in curriculum: The Board approved textbook change for Saint Therese Learning Institute in April of 2016. The Board notified Saint Therese regarding Headmaster pass rates concerns. Upon review of the curriculum, duplicated content was discovered. The proposed curriculum eliminated duplication of content and reduce program hours from 130 to 125. The hours reduced will be made up at the end of the program during state certification exam final coaching. It was moved and seconded the committee approves Saint Therese Learning Institute change in curriculum.
   MOTION CARRIED.

RECOMMENDATIONS FOR AGENDA ITEMS FOR NEXT MEETING:
1. Next CNA Advisory Committee meeting is scheduled on Thursday, August 3, 2017
2. Follow-up report on facilitating competency in CNA instructors workgroup
3. Follow-up report on Headmaster test bank validation workgroup

PUBLIC COMMENT: C. Wright stated the new reading placement test for admission that was approved at the February 2, 2017 CNA Advisory Committee meeting will be required to enter into the Nursing Assistant Training Program at CSN starting the Spring 2018 semester, it is currently being recommended to students.

ADJOURNMENT: The meeting was adjourned at 9:37 a.m.