

# Nevada State Board of **NURSING**

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[www.nevadanursingboard.org](http://www.nevadanursingboard.org); Toll Free (888) 590-6726  
To practice as a Nursing Assistant in Nevada, you must hold an active Nevada CNA certificate.

## **Certified Nursing Assistant by Endorsement Certification Requirements**

*You must submit items 1-7*

1. A completed application submitted via the Nevada Nurse Portal, including a fee of \$50 (MasterCard™, Visa™, Discover™, or American Express™ debit or credit card). **Fees are not refundable.**
2. Copy of your active certificate/license in another state, it must show an expiration date. If your active certificate does not show an expiration date, the Board will obtain this information from your endorsement form.
3. A copy of your certificate of successful completion of a state-approved training program that meets current OBRA requirements, or a transcript showing the completion of "nursing fundamentals."
4. Proof of eight hours of employment as a CNA in a licensed medical facility within the past two years. Acceptable proof includes:
  - Paycheck stub (must include company name);
  - or W-2 form;
  - or letter from employer on company letterhead, with signature/title of person writing for employer.
5. Endorsement form(s) from the first state you were licensed/certified as a CNA.
6. You must read and understand the following **PRIOR** to submitting your application:
  - CNA Skills Guidelines
  - CNA Hours of Employment for Renewal Advisory Opinion
7. *Submission of fingerprints (see separate instructions for Submission of Fingerprints Card form).*

**Note** : a permanent CNA certificate will not be issued until the Board receives fingerprint reports from the Nevada Department of Public Safety and the Federal Bureau of Investigation, and any issues have been resolved. Due to various factors, it may take up to four months for the Board to receive the official fingerprint results from the Department of Public Safety and FBI.

## **General Information**

Follow all instructions. All questions in all sections must be answered completely and the answers legibly written. Incomplete applications will not be processed.

Your application for certification is valid for one year from the date received by the Board. It is your responsibility to follow up with the Board to determine the ongoing status of your application.

You must notify the Board, in writing, within 30 days of any changes in your address of record.

After all documents are submitted, reviewed, and evaluated, if you are eligible for a temporary certificate, one will be issued. A temporary certificate is valid for six months only and cannot be renewed. If you obtain a temporary certificate, but do not complete the certification process, you will not be eligible for another temporary certificate. In order to determine if you are eligible for a temporary certificate you must submit at minimum, the application and proof that you have practiced 8 hours as a CNA within the previous 2 years and an active CNA certificate.

**Nevada does not mail certification cards.** You must check to see if your certificate has been issued and note its expiration date by visiting the license/certification verification section of our website [www.nevadanursingboard.org](http://www.nevadanursingboard.org).

You must submit an application to the Board for certification within one year from the date of completing a approved training program or you will be required to retrain.

Timeframe: As processing of your application is dependent on receiving documents from outside sources, we are unable to provide specific timeframes for processing.