The Nevada State Board of Nursing Board Meeting was called to order by President, Deena McKenzie, MSN, RN, at 8:30 a.m. on Wednesday, January 16, 2019, SpringHill Suites, 2989 Paradise Road, Las Vegas, NV 89109.

MEMBERS PRESENT
Deena McKenzie, MSN, RN, CNML, RN Member, President
Susan VanBeuge, DNP, APRN, FNP-BC, CNE, FAANP, RN Member, Vice-President
Jacob Watts, CNA, CNA Member, Secretary
Mary-Ann Brown, MSN, RN, RN Member
Ovidia McGuinness, LPN, LPN Member
Richelle O'Driscoll, Consumer Member

MEMBERS ABSENT
Rhigel "Jay" Tan, DNP, RN, APRN, RN Member

OTHER'S PRESENT
Cathy Dinauer, MSN, RN, Executive Director
Fred Olmstead, General Counsel
Kim Arguello, General Counsel
Sophia Long, Senior Deputy Attorney General
Sam McCord, BSN, RN, Director of Nursing Practice
Catherine Prato-Lefkowitz, PhD, MSN, RN, Director of Nursing Education
Sharon Vincello, J.D., Executive Assistant
Rhoda Hernandez, IT Technician
Priscilla Nelson, Management Assistant

The Nevada State Board of Nursing Board Meeting was called to order by President Deena McKenzie at 8:33 a.m. on Wednesday, January 16, 2019.

PUBLIC COMMENT
• C. Dinauer introduced P. Nelson as the new Management Assistant to the Education Department.

A. BOARD GOVERNANCE AND ADMINISTRATION
   a. Approval of Board meeting minutes: November 14-15, 2018; December 4, 2018: It was moved and seconded to accept the minutes. MOTION CARRIED.
   b. Executive Director Report: C. Dinauer gave her report. We are working on another bill draft request (BDR) with the Department of Health and Human Services regarding pay parity for APRNs. Meeting with different groups and having workshops. There may be a BDR coming out of that but there is nothing final yet.
   c. Review, discussion, and action regarding FY 18/19 Goals and Objectives: Approved under the consent agenda.
   d. Review and discussion regarding Conference and Training Report by staff: Approved under the consent agenda.
   e. Review and discussion regarding Conference and Training Report by Board Members: Approved under the consent agenda.
f. Review and discussion regarding the Enhanced Nursing Licensure Compact: Mike Hillerby, NSBN’s legislative liaison presented the update. Last week, M. Hillerby, C. Dinauer, K. Arguello, and F. Olmstead had a discussion with the union and the union had real concerns about the compact and will remain staunchly opposed. Anti-compact fliers were posted in Las Vegas last week. The compact has been popular with nurses but opposed by unions.

g. Review, discussion, and action regarding approval of Disaster Recovery Plan: IT Consultant, Richard Sturek, provided an update on IT project. The Disaster Recovery Plan was completed a couple of weeks ago and is a high-level plan that outlines when the plan needs to be activated, plan strategies, response phases, and a recovery contact list which needs to be updated regularly. It was moved and seconded to accept the disaster recovery plan. MOTION CARRIED.

h. Review, discussion, and action regarding approval of 2020 Board Meeting dates: C. Dinauer presented the 2020 dates to the board. It was moved and seconded to approve the 2020 Board Meeting dates. MOTION CARRIED.

B. LICENSURE PROGRAMS – No business

C. CERTIFICATION PROGRAMS
1. Review and discussion regarding Headmaster CNA Certification Exam year-to-date pass rates for 2018: C. Prato presented this item. K. Arguello read the scores.
2. Review and discussion regarding Milan, Las Vegas Headmaster pass rates and improvement plan: C. Prato presented this item. Chris Matterson from Milan went over the handout and provided updates about the school, students, and faculty. Bootcamps on Friday are helping students pass. We have proposed that a student who fails three times to retake course and retake exam. ESL speakers are having problems with the written portion. Proposing an English proficiency assessment requirement, and ESL to help.
3. Review, discussion, and action regarding acceptance of Majen’s 2018 site survey findings: It was moved and seconded to approve the site survey. MOTION CARRIED.
4. Review, discussion, and action regarding approval of TMCC’s Certified Nursing Assistant Biannual Site Survey: Approved under the consent agenda.
5. Review, discussion, and action regarding James Donohue’s application to become a member of the Certified Nursing Assistant Advisory committee: Approved under the consent agenda.

D. DISCIPLINE PROGRAMS
1. Applications (initial and renewal in question)
   a. Cornwell, Cathleen, CNA026681: Agreement for Reprimand, Fine, and Continuing education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law/regulation. It was moved and seconded to accept the Agreement. MOTION CARRIED
   b. Howell, Dawn, CNA018674: Renewal application denied for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law regulation. Approved under the consent agenda.
   c. Taylor, Robert, CNA023169: Renewal application denied for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law regulation. Approved under the consent agenda.
   d. Removed
   e. Beamon, Angela, CNA applicant: K. Arguello presented this item. Respondent not present. It was moved and seconded to accept the application and that the Respondent complete continuing education courses within 60 days of the date of this order. It was further ordered that if Respondent fails to submit evidence of completion of the required courses to the Board within the ordered time frame, Respondent’s certificate shall be suspended without further proceedings until such time that Respondent completes the required courses, and that
the disciplinary action become a part of the Respondent’s permanent record and be published and reported to all agencies. MOTION CARRIED

f. Granados, Jeffrey, RN applicant: K. Arguello presented this item. Respondent was present. It was moved and seconded to accept the application for licensure pending a substance use evaluation. If that evaluation is negative Respondent’s permanent license may be issued without restrictions; if it is positive Respondent’s permanent license will be placed on a one year term of Monitoring. MOTION CARRIED

g. Lee, Jacqueline, CNA applicant: K. Arguello presented this item. Respondent not present. It was moved and seconded to deny the application for certification for violation of NRS 632.347 (1)(b) criminal conviction. MOTION CARRIED

h. McGill, Ashley, CNA applicant: K. Arguello presented this item. Respondent was present. It was moved and seconded to accept the application for certification. MOTION CARRIED

i. Olado, Michael, RN56643: K. Arguello presented this item and requested a continuance to the next board meeting. Respondent not present. It was moved and seconded to continue this item to the next board meeting. MOTION CARRIED

j. Shine McWilson, Destiny, LPN applicant: K. Arguello presented this item. Respondent was present. It was moved and seconded to accept the application for licensure pending a fitness for duty evaluation. If that evaluation is positive Respondent’s permanent license may be issued without restrictions; if the evaluation is negative Respondent will need to reappear before the Board. MOTION CARRIED

k. Simpson, Stacie, RN applicant: K. Arguello presented this item. Respondent was present with counsel. It was moved and seconded the application for licensure was accepted and that Respondent take a Board approved refresher course. MOTION CARRIED

l. Vincent, Summer, CNA applicant: K. Arguello presented this item. Respondent was present. It was moved and seconded the application for certification be accepted. MOTION CARRIED

m. Dailey, Karen, LPN14146. K. Arguello presented this item. Respondent was present. It was moved and seconded that the Respondent be Reprimanded, complete four continuing education courses and be placed on Monitoring for one year for violation of NRS 632.347 (1)(m) action in another state. MOTION CARRIED

2. Settlement agreements
   a. Rueda, Florena, RN69585: Agreement for Reprimand, Fine, and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law/regulation. Approved under the consent agenda.

   b. Lamarre-Augustin, Marie, LPN15974: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.890 (20) inaccurate recording, falsifying, or otherwise altering or destroying records, (27) failing to perform nursing functions in a manner consistent with established or customary standards. Approved under the consent agenda.


   e. Cartagena, Melissa, RN82205: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.890 (22) patient abandonment, and (27) customary standards of practice. Approved under the consent agenda.
f. Miller, Patricia, RN81504: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.890 (22) patient abandonment, (24) failing to collaborate with healthcare team and (27) failing to perform nursing functions in a manner consistent with established or customary standards. Approved under the consent agenda.

g. Wright, Dulcie, RN95978: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct and NAC 632.890 (10) practicing nursing, if any amount of alcohol or a controlled substance or dangerous drug that is not legally prescribed is present in the body of the nurse as determined by a test of blood, saliva, hair or urine while the nurse is on duty. Approved under the consent agenda.

h. Gamboa, Kevin, RN85087: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, (1)(n) deceive, defraud or endanger a patient, and NAC 632.890 (20) inaccurate recording, falsifying, and (27) customary standards. Approved under the consent agenda.

i. Kleinman, Laurel, RN21532, APRN001315: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.890 (25) failing to observe/report, and (27) failing to perform nursing functions in a manner consistent with established or customary standards. Approved under the consent agenda.

j. Manis, Angelique, RN75447: Agreement for Probation for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.890 (16) failing to properly document the administration and wastage of controlled substances, and (20) inaccurate recording, falsifying or otherwise destroying records. Approved under the consent agenda.

k. Cohan, Margaux, RN43701: Agreement for Reprimand, Fine, and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct and NAC 632.890 (37) practicing without an active license. Approved under the consent agenda.

l. Glinka, Michael, RRN47228: Agreement for Reprimand and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct and NAC 632.890 (27) customary standards of practice. Approved under the consent agenda.

m. Lewis, Vertie, RN73483: Agreement for Probation for violation of NRS 632.347 (1)(m) action in another state. Approved under the consent agenda.


o. Mestas, Karen, RN26556: Agreement for Reprimand and Monitoring for violation of NRS 632.347 (1)(g) unprofessional conduct and NAC 632.890 (27) failing to perform nursing functions in a manner consistent with established or customary standards. Approved under the consent agenda.

p. Wood, Elizabeth, RN14574: Agreement for Reprimand, Fine, and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct and NAC 632.890 (37) practice without an active license. Approved under the consent agenda.

q. Gentile, Brandy, RN66899: Voluntary Surrender of License in Lieu of Other Disciplinary Action for violation of NRS 632.347 (1)(e) controlled substances and/or alcohol, (1)(g) unprofessional conduct, (1)(o) failing to comply with a Board order, and NAC 632.890 (36) failing to comply. Approved under the consent agenda.

r. Kreyling, Carrie, RN38610: Voluntary Surrender of License in Lieu of Other Disciplinary Action for violation of NRS 632.347 (1)(e) controlled substances and/or alcohol, (1)(g) unprofessional conduct, (1)(o) failing to comply with a Board order and NAC 632.890 (36) failing to comply. Approved under the consent agenda.

s. White, Gary, LPN18137: Voluntary Surrender of License in Lieu of Other Disciplinary Action for violation of NRS 632.347 (1)(e) controlled substances and/or alcohol, (1)(g) unprofessional conduct, (1)(o) failing to comply with a Board order, and NAC 632.890 (36)
failing to comply. Approved under the consent agenda.

t. Frank, Nicole, RN68787: Agreement for Suspension and Probation for violation of NRS 632.347 (1)(e) uses any controlled substances, dangerous drugs or intoxicating liquor. (1)(g) unprofessional conduct, (1)(o) failing to comply, and NAC 632.890 (36) failing to comply with a Board order. Approved under the consent agenda.

u. Serrano, Jennifer, RN 813628: Agreement for Probation for violation of NRS 632.347 (1)(e) controlled substances and/or alcohol, (1)(g) unprofessional conduct, (1)(o) failing to comply with a Board order, and NAC 632.890 (36) failing to comply. Approved under the consent agenda.

v. Razeeq, Ayesha, RN79128: Agreement for Probation for violation of NRS 632.347 (1)(m) action in another state. Approved under the consent agenda.

w. Kujat, Kimberly, RN80355: Agreement for Probation for violation of NRS 632.347 (1)(e) controlled substances and/or alcohol, (1)(g) unprofessional conduct, (1)(o) failing to comply, and (18) diversion of equipment or drugs. Approved under the consent agenda.

3. Successful completion of probation – No business

4. Reinstatement of licensure/certification
   a. Removed

5. Formal administrative hearings
   a. Bounds, Beverly, RN50988: K. Arguello presented this item. Respondent was not present. K. Arguello asked for a continuance until the next board meeting. It was moved and seconded to continue this matter until the next board meeting. MOTION CARRIED
   b. Bisco, Maria, RN32459: F. Olmstead presented this item. Respondent was not present. It was moved and seconded to find Respondent in violation of NRS 632.347(1)(g) unprofessional conduct, pursuant to NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law/regulation. It was further ordered that Respondent’s license be reprimanded and fined an administrative fine in the amount of two-hundred dollars ($200), and that Respondent complete the Nevada Nurse Practice Act and 30 hour Legal Ethics courses within 30 days of the date of the order. It was further ordered that if Respondent fails to submit evidence of completion of the required courses to the Board within the ordered time frame, Respondent’s license shall be suspended without further proceedings until such time that Respondent completes the required courses, and that the disciplinary action become a part of the Respondent’s permanent record and be published and reported to all agencies. MOTION CARRIED
   c. Cain, Ruthie, RN43858: It was moved and seconded the Board accept the Agreement for Reprimand, Fine, and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law/regulation. MOTION CARRIED
   d. Cole, Julie, RN88564: F. Olmstead presented this item. Respondent not present. F. Olmstead requested that this matter be continued until the May Board meeting. It was moved and seconded to continue this matter to the May Board Meeting. MOTION CARRIED
   e. Diede, Joy, RN52363: F. Olmstead presented this item and requested that this matter be continued until the May Board Meeting. It was moved and seconded to continue this matter to the May Board Meeting. MOTION CARRIED
   f. Dolezal, Shantel, CNA025134: K. Arguello presented this item. Respondent was not present. It was moved and seconded to find Respondent in violation of NRS 632.347(1)(g) unprofessional conduct, pursuant to NAC 632.890 (27) failure to perform nursing functions in a manner consistent with established or customary standards. It was further ordered that
Respondent’s certificate be reprimanded and assessed an administrative fine in the amount of $50, and for Respondent to complete the four continuing education courses within sixty (60) days from the effective date the order. It was further ordered that if Respondent fails to submit evidence of completion of the required courses to the Board within the ordered time frame, Respondent’s certificate shall be suspended without further proceedings until such time that Respondent completes the required courses, and that the disciplinary action become a part of the Respondent’s permanent record and be published and reported to all agencies. MOTION CARRIED

g. Removed

h. Goodman, Kathy, RN95672: F. Olmstead presented this item. Respondent was not present. It was moved and seconded to find Respondent in violation of NRS 632.347(1)(g) unprofessional conduct, (1)(m) action in another state; and in violation of NRS 632.347 (1)(g) unprofessional conduct, pursuant to NAC 632.890 (27) failure to perform nursing functions in a manner consistent with established or customary standards. It was further ordered that Respondent’s license be revoked for a period of five (5) years and that the disciplinary action become a part of the Respondent’s permanent record and be published and reported to all agencies. MOTION CARRIED

i. Sinnett, Laurie, RN78477: F. Olmstead presented this item. Respondent was present with counsel. It was moved and seconded to find Respondent in violation of NRS 632.347 (1)(m) action in another state. It was further ordered that Respondent’s license be reprimanded and complete four continuing education courses, she shall submit to the Board documentation of successful completion of the courses within sixty (60) days of the effective date of this Order. It was further ordered that if Respondent fails to submit evidence of completion of the required courses to the Board within the ordered time frame, Respondent’s license shall be suspended without further proceedings until such time that Respondent completes the required courses, and that the disciplinary action become a part of the Respondent’s permanent record and be published and reported to all agencies. MOTION CARRIED

j. Laude, Thomas, RN79865: K. Arguello Presented this item. Respondent was not present. It was moved and seconded to find Respondent in violation of NRS 632.347 (1)(g) unprofessional conduct, pursuant to NAC 632.415, and NAC 632.890 (26) violation of state/federal nursing law/regulation. It was further ordered that Respondent’s license be reprimanded and fined an administrative fine in the amount of two-hundred dollars ($200), and that Respondent complete the Nevada Nurse Practice Act and 30 hour Legal Ethics courses within 30 days of the date of the order. It was further ordered that if Respondent fails to submit evidence of completion of the required courses to the Board within the ordered time frame, Respondent’s license shall be suspended without further proceedings until such time that Respondent completes the required courses, and that the disciplinary action become a part of the Respondent’s permanent record and be published and reported to all agencies. MOTION CARRIED

k. Lozoya, Manuel, CNA025901: It was moved and seconded to accept the Agreement for Reprimand, Fine, and Continuing Education for violation of NRS 632.347 (1)(g) unprofessional conduct, NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law/regulation. MOTION CARRIED

l. Mella, Lagrimas, RN09324: F. Olmstead presented this item. Respondent was not present. It was moved and seconded to find respondent in violation of NRS 632.320 (1)(g) unprofessional conduct, pursuant to NAC 632.415 unprofessional conduct, and NAC 632.890 (26) violation of state/federal nursing law/regulation. It was further ordered that Respondent’s license be reprimanded and fined an administrative fine in the amount of two-hundred dollars ($200), and that Respondent complete the Nevada Nurse Practice Act and 30 hour Legal Ethics courses within 30 days of the date of the order. It was further ordered that if Respondent fails to submit evidence of completion of the required courses to the Board within the ordered time frame, Respondent’s license shall be suspended without further
proceedings until such time that Respondent completes the required courses, and that the
disciplinary action become a part of the Respondent’s permanent record and be published
and reported to all agencies. MOTION CARRIED

m. Henderson, Donnie, RN76308: F. Olmstead presented this item and requested that this matter
be continued until the May Board Meeting. It was moved and seconded to continue this
matter to the May Board Meeting. MOTION CARRIED

n. Turner, Roxie, RN89984: K. Arguello presented this item. Respondent was not present. It
was moved and seconded to find respondent in violation of NRS 632.320 (1)(g)
unprofessional conduct, pursuant to NAC 632.415 unprofessional conduct, and NAC 632.890
(26) violation of state/federal nursing law/regulation. It was further ordered that
Respondent’s license be reprimanded and fined an administrative fine in the amount of two-
hundred dollars ($200), and that Respondent complete the Nevada Nurse Practice Act and 30
hour Legal Ethics courses within 30 days of the date of the order. It was further ordered that
if Respondent fails to submit evidence of completion of the required courses to the Board
within the ordered time frame, Respondent’s license shall be suspended without further
proceedings until such time that Respondent completes the required courses, and that the
disciplinary action become a part of the Respondent’s permanent record and be published
and reported to all agencies. MOTION CARRIED

o. York, Ilona, CNA032866: K. Arguello presented this item. Respondent was present. It was
moved and seconded to find Respondent in violation of NRS 632.347 (1)(g) unprofessional
conduct, pursuant to NAC 632.890 (37) practice without a certificate. It was further ordered
that Respondent’s certificate be reprimanded and Respondent complete the Nevada Nurse
Practice Act course within 90 days of the date of the order. It was further ordered that if
Respondent fails to submit evidence of completion of the required courses to the Board
within the ordered time frame, Respondent’s certificate shall be suspended without further
proceedings until such time that Respondent completes the required courses, and that the
disciplinary action become a part of the Respondent’s permanent record and be published
and reported to all agencies. MOTION CARRIED

6. Special Action
   a. Review, discussion, and action regarding Elizabeth Curley’s, RN60929, request for
      reconsideration: K. Arguello presented this item. Respondent was not present. K. Arguello
      asked that the reconsideration be granted and the Board will hear the matter at the next
      meeting. It was moved and seconded to grant the request for reconsideration and hear this
      matter at the next meeting. MOTION CARRIED
   b. Review, discussion, and action regarding Mary Sciartilli’s, RN55625, request for
      reconsideration: K. Arguello presented this item. Respondent was not present. K. Arguello
      asked that the reconsideration be granted and the Board will hear the matter at the next
      meeting. It was moved and seconded to grant the request for reconsideration and hear this
      matter at the next meeting. MOTION CARRIED
   c. Review, discussion, and action regarding Layne Lowry’s, RN58223, request for
      reconsideration: S. McCord presented this item with L. Lowery. The reconsideration request
      was to remove the no night shift stipulation from the current probation order. It was moved
      and seconded to grant the request. MOTION CARRIED
   d. Review, discussion, and action regarding Gregory Houck’s, RN83777, request for
      reconsideration: K. Arguello presented this item and relayed that Respondent requested this
      item be removed from the agenda. Respondent was not present. It was moved and seconded
to remove this agenda item from this agenda. MOTION CARRIED

E. EDUCATION-
   1. Review and discussion regarding the NCLEX year-to-date first time pass rates for 2018. C. Prato
      presented this item.
2. Review, discussion, and action regarding College of Southern Nevada’s request to reinstate the LPN program under same terms as previously approved by the Board. C. Prato presented this item. Dr. Bauer from CSN reviewed all courses, eliminated redundancies and streamlined the coursework. The program would like to accept students once per year in the summer. It was moved and seconded to approve College of Southern Nevada’s request to reinstate the LPN program under same terms as previously approved by the Board. MOTION CARRIED.

3. Review, discussion, and action regarding UNLV’s request to increase enrollment from 56 to 72 students per cohort beginning Fall 2019. C. Prato presented this item. It was moved and seconded to grant UNLV’s request to increase enrollment from 56 to 72 students per cohort beginning Fall 2019. MOTION CARRIED.

4. Review and discussion regarding the closure of Brightwood College. C. Prato presented this item. About 120 nursing students were affected. CSN has stepped up and invited Brightwood students to come speak to counselors. C. Prato and P. Nelson called every Brightwood student to help find them solutions.

5. Review, discussion, and action regarding approval of North Vista Hospital’s application for Certified Nursing Assistant Program. C. Prato presented this item. It was moved and seconded to approve North Vista Hospital’s application for Certified Nursing Assistant Program. MOTION CARRIED.

6. Review, discussion, and action regarding acceptance of Department of Education’s Career and Technical Education Licensed Practical Nursing standards. C. Prato presented this item. R. Honeywell stated why these standards are important. O. McGuinness recused herself. It was moved and seconded to accept the Department of Education’s Career and Technical Education Licensed Practical Nursing standards. MOTION CARRIED.

7. Review, discussion, and action regarding Nevada State College’s request to increase student enrollment from 240 to 288 admissions per year in the prelicensure BSN program. C. Prato presented this item. NSC representatives were present to answer questions. It was moved and seconded to grant Nevada State College’s request to increase student enrollment from 240 to 288 admissions per year in the prelicensure BSN program. MOTION CARRIED.

8. Review and discussion regarding UNLV School of Nursing 2nd Bachelors of Nursing Track planned to start January 2020. C. Prato presented this item. T. Gaitlin from UNLV provided an overview of the program to the Board.

F. NURSING PRACTICE
   1. Review discussion and possible action regarding rescinding the practice decision titled Administration of Intrahepatic Arterial Chemotherapy by RN’s. S. McCord presented this item and ask that the Board rescind this practice decision. It was moved and seconded to rescind the practice decision. MOTION CARRIED.

G. RECOMMENDATIONS FOR AGENDA ITEMS FOR FUTURE BOARD MEETINGS
   • C. Dinauer recommended the CORE report be presented at the March Meeting
   • M. Brown recommended the phone system be addressed at the budget meeting
   • M. Brown recommended an analysis of the settlement processes for the cases being settled
   • M. Brown recommended we take a look at our CEU cases and policies regarding that, what happened when Respondents fail to appear or respond to allegations, that the Board always include hearing costs at March Board Meeting
   • S. VanBeuge recommended looking at the policy on renewals and new licenses at the March Meeting, it is a confusing policy
   • D. McKenzie recommended that we look at the length of time to resolve cases at the March meeting

PUBLIC COMMENT
• None

ADJOURNMENT
• The meeting adjourned at 2:12 p.m. on Thursday, January 17, 2019.