The committee meeting was called to order on Thursday, October 4, 2018 at 9:00 a.m. by Catherine Prato-Lefkowitz, PhD, MSN, RN Director of Nursing Education via videoconference at the Nevada State Board of Nursing, 4220 S. Maryland Pkwy, Ste B300, Las Vegas, Nevada 89119 and the Nevada State Board of Nursing, 5011 Meadowood Mall Way, #300, Reno, Nevada 89502.

The CNA Advisory Committee advises and reports to the Board on matters related to Certified Nursing Assistants and Medication Aides-Certified.

**MEMBERS PRESENT**
Catherine Prato-Lefkowitz, PhD, MSN, RN, Director of Nursing Education, Chair
Tracy Gentry, CNA
Rhonda Meyer, RN
Carole Wiseman, RN
Marilynn Jeanne Hesterlee, RN
Jennifer Williams-Woods

**MEMBERS ABSENT**
Edward Aquino, RN
Carla Wright, MSNed RN

**OTHERS PRESENT**
Cathy Dinauer, MSN, RN, Executive Director
Fred Olmstead, General Counsel
Jeannette Calderon, Management Assistant
C. Ryan Mann, MSN, RN, Application Coordinator
Robert Kidd, Perry Foundation
Lola Shipp
Valerie Padorani, JK Belz and Associates

**CALL TO ORDER:** The meeting was called to order at 9:00 a.m.

**PUBLIC COMMENT:** There were no public comments at the beginning of the meeting.

**A. APPROVAL OF MINUTES** – The minutes of the April 5, 2018, meeting were reviewed and approved as written.

**B. OLD BUSINESS:**
1. Review and discussion regarding facilitating competency in with CNA instructors: R. Mann provided an update to the committee regarding the Board’s workgroup that was established to provide resources for CNA training program instructors and ultimately improve CNA examination results. She explained Board staff will continue to monitor the pass rates and provide additional support and feedback to all CNA training programs to ensure that the minimum passing rate of 80% is achieved and maintained.

2. Review and discussion regarding the test advisory panel Headmaster test bank validation: C. Prato announced that C. Wright has developed a panel to review all CNA test questions to ensure that they are valid, relevant and will provide feedback to Headmaster regarding the test bank questions. C. Wright will provide and update the committee at the next meeting.

3. Update on the Occupational Licensing Consortium: C. Dinauer informed the committee that she was asked to participate in the Occupational Licensing Consortium for Nevada. This consortium was established to reduce barriers to licensure for multiple occupations, including LPNs and CNAs. C. Dinauer and C. Prato have provided education to the consortium regarding our processes and goals for LPNs and CNAs in Nevada. C. Prato added that researching the ability to add LPN programs in Nevada high schools and UNLV receiving funding for simulation arms to demonstrate an objective process for evaluating blood pressure for the state exam are two examples of what the Board is doing to reduce barriers to licensure for LPNs and CNAs. C. Dinauer will provide an update to the committee after the next consortium meeting which will be held in December.

C. NEW BUSINESS
1. Review and discussion regarding Headmaster examination pass rate year-to-date for 2018: C. Prato provided the year-to-date examination results for 2018. The committee reviewed and discussed the skill steps that were below 80%.

2. Review and discussion regarding English as a secondary language affecting CNA pass rates: C. Wiseman informed the committee that English as a second language (ESL) students are not as successful passing the CNA written exam and Western Nevada College has reviewed its processes to propose admission changes for those students. She explained that ELS students must commit to completing a three-day online workshop before starting the CNA training program. She added that this process is still in the beginning stages and she will provide an update to the committee once she has data for those students.

3. Review, discussion and action regarding approval of committee meeting dates for 2019: January 10, April 11, August 8, and October 10: It was moved and seconded to approve the CNA committee dates as proposed. MOTION CARRIED.

RECOMMENDATIONS FOR AGENDA ITEMS FOR NEXT MEETING:
1. C. Wisemen will provide an update to the committee regarding ESL students.
2. C. Prato will provide an update to the committee regarding the use of simulation arms for blood pressure testing.
3. R. Mann will provide an update to the committee regarding the CNA training program instructor’s workgroup.

PUBLIC COMMENT:
• Vickie Castillo provided public comment regarding resources and test-preparation materials she has created for the CNA exam. She used the candidate bulletin created by Headmaster to create her materials and plans on marketing those materials to all states.

• Jennifer Williams-Wood completed the train-the-trainer program with Teepa Snow and learned many things about patients with dementia. She plans on providing some continuing education courses regarding dementia.

• Robert Kidd announced that he is working on legislative changes for MA-Cs to make that position more effective in Nevada.

ADJOURNMENT: The meeting was adjourned at 9:40 a.m.