

Nevada State Board of NURSING

Affidavit of Graduation User Access

The Affidavit of Graduation Portal provides access to Nevada Schools of Nursing to submit an electronic affidavit of graduation for their students to be given authorization to test. Schools of Nursing also have the ability to upload official transcripts to each students' account during this process. To add/remove a user to your Affidavit of Graduation portal please complete the application below.

Program Name: _____

Add Remove the following user:

First Name: _____

Last Name: _____

Email Address: _____

- User access includes:
- View (user may view the list of students pending)
 - Edit (user may update education fields for students pending)
 - Review (user may mark the record as “reviewed”, the initial step of the two step verification process)
 - Approve/Reject (user may mark the record as “approve” or “reject”, the final step of the two-step verification process, must be the dean/director of the program)
 - Remove access

Dean/Director Signature: _____ Date: _____

You may fax the completed form to 775-687-7707 or email to nursingboard@nsbn.state.nv.us. Please allow approximately one week for all user access to be updated.