

Nevada State Board of NURSING

Nevada State Board of Nursing, 5011 Meadowood Mall Way, Suite 300, Reno, NV 89502-6547

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www.nevadanursingboard.org; Toll Free (888) 590-6726

To practice as nurse in Nevada, you must hold an active Nevada license.

Registered Nurse/License Practical Nurse by Endorsement Requirements

You must submit items 1-4

1. A completed application submitted via the Nevada Nurse Portal, including a fee of \$95 (LPN) \$105 (RN) (MasterCard™, Visa™, Discover™, or American Express™ debit or credit card). **Fees are not refundable.**
2. A copy of evidence of graduation from your nursing education program. The document you submit must indicate a nursing degree and graduation date.

All graduates of nursing programs in the United States:

You must submit a copy of your diploma or a copy of an official transcript issued directly from the registrar to the student or to the Board, which must indicate a nursing degree/certificate and graduation date. Please note we will not accept a copy of unofficial transcripts. You may upload a copy of your official transcripts, diploma or certificate with your application, attached to a message in your message center, or send them to the address above. Electronic transcripts may be emailed to nursingboard@nsbn.state.nv.us.

All graduates of international nursing programs:

- i. You must submit a copy of your transcript, which must indicate a nursing degree and graduation date. You must include a copy of the related learning experience (RLE) report, if applicable. (The Board will notify you if you will also be required to complete the CGFNS/CES Professional Report OR IERF** Nursing Licensure Evaluation Report for the state of Nevada).
* Commission on Graduates of Foreign Nursing Schools/Credentials Evaluation Service
** International Education Research Foundation
- ii. If you have been a licensed nurse in the United States less than five (5) years prior to submission of your application to Nevada, you are required to successfully pass one of the following English proficiency examinations:
 - a. The Internet-based (IBT) TOEFL minimum score of 84, 26 spoken English; or
 - b. Pearson Test of English Academic (PTE) with a minimum score of 55 and no individual section below 50 (*you must provide the Board with your Score Report Code or Registration ID*); or
 - c. Provide documentation of successful completion of an English proficiency exam accepted by another US board of nursing that was used to obtain a license in that state.

Detailed information regarding completing an evaluation or English exam can be found in the *Requirements for International Applicants* form on our website under the “forms” tab.

3. Official verification (or endorsement) from your original state of licensure by examination. Accomplish this by:
 - i. If your original state of licensure by examination is enrolled in Nursys, the National Council of State Boards of Nursing Nursys Verification database, you **must** visit www.nursys.com to submit a Nurse License Verification for Endorsement request. Note: *Printing a QuickConfirm License Verification will not satisfy this requirement, you must complete a Nurse License Verification for Endorsement request.*
 - ii. If your original state of licensure by examination does not participate in Nursys (CA-LPN, CA-RN, LA-LPN, MI, PA), you must send the NSBN Endorsement Form to your original state of licensure by examination with their appropriate fee. This form can be found under the “forms” tab online. Please contact your original state for additional instructions.

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4. Completed fingerprint card OR electronic fingerprint submission. Electronic fingerprint submission is only available if you are in Nevada - see separate instructions and submission form online. If you have completed fingerprints for the Nevada State Board of Nursing within the previous six months you are not required to submit fingerprints again. **Note:** *A permanent license will not be issued until the Board receives fingerprint reports from the Nevada Department of Public Safety and the Federal Bureau of Investigation, and any issues have been resolved. Due to various factors, it may take up to four (4) months for the Board to receive the official fingerprint results from the Department of Public Safety and FBI.*

GENERAL INFORMATION

- You may not send any documents to the Board before you have created your Nevada Nurse Portal account.
- Your application for licensure is valid for one year from the date received by the Board. It is your responsibility to follow up with the Board to determine the ongoing status of your application.
- Nurses must have practiced nursing within the previous five years to qualify for licensure. If you have not practiced nursing within the immediately preceding five years you will be required to complete a refresher program or retake and pass the NCLEX before you will be eligible for licensure.
- If you wish to have a third-party act upon your behalf for licensure purposes, you must submit a signed and notarized Third Party Authorization form which can be found on our website under the “forms” tab.
- Applications and documents are processed in approximately one week. You can review the status of your application by logging into your nurse portal account and clicking on “view status.” You must allow at least one week before contacting the board regarding the status of your application or any document submission.
- The address furnished on this application will become your address of record.
- You must notify the Board within 30 days of any change in your address of record. Address changes are completed in your Nevada Nurse Portal account under “manage profile.”
- Once you've submitted your initial application Board staff will determine if you are eligible for a one-time temporary license. Temporary licenses are issued as a courtesy and are valid for six-months. A temporary license may not be extended or reissued. Please allow approximately one week for your application to be processed, then you may check your nurse portal account for updates regarding the status of your application and temporary license.
- Nevada does not issue hard card licenses. No license card will be mailed to you. You may print out a paper copy of your Nevada nursing license from the Board's website www.nevadanursingboard.org.
- You will not receive notice of licensure expiration dates or licensure renewal dates from the Board. You are responsible for knowing and tracking your licensure expiration date.
- Once your permanent license has been issued, you are strongly encouraged to register with Nursys e-Notify. This is a free of charge innovative nurse licensure notification system where you receive real-time notifications about your nursing license status. The system provides automated notice of licensure status and publicly available discipline data directly to you. Information contained on the e-Notify system is considered primary source equivalent. e-Notify may be access via Board's website or directly through www.nursys.com.