

# Nevada State Board of NURSING

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[www.nevadanursingboard.org](http://www.nevadanursingboard.org); Toll Free (888) 590-6726

To practice as nurse in Nevada, you must hold an active Nevada license.

## **Registered Nurse/License Practical Nurse Exam Requirements**

*You must submit items 1-4*

1. A completed signed application submitted via the Nevada Nurse Portal, including a fee of \$100 (RN) or \$90 (LPN). MasterCard™, Visa™, Discover™, or American Express™ debit or credit cards accepted. **Fees are not refundable.**
2. Order an official transcript of your nursing education program be sent to the Board directly from the school. The transcript must have your degree posted and graduation date. Your nursing program may send official transcripts to the address above or email electronic transcripts to [nursingboard@nsbn.state.nv.us](mailto:nursingboard@nsbn.state.nv.us).
  - i. **Nevada graduates:** This requirement is fulfilled in two steps: 1) Your school will send the Board an affidavit of graduation, which will make you eligible to receive an Interim Permit, if you choose; and 2) You must order an official transcript, which must indicate a nursing degree and graduation date, sent to the Board directly from your school to be eligible to receive a permanent license.
  - ii. **Out-of-state graduates:** Order an official transcript, which must indicate a nursing degree and graduation date, sent to the Board directly from the school.
  - iii. **Graduates of international nursing programs:** All international graduates are required to complete a CGFNS/CES Professional Report or IERF evaluation. If you graduated from a nursing program in a country or territory where the primary language is a language other than English, you must pass an English examination from an approved provider. Approved providers and passing scores are below:
    - a. The Internet-based (IBT) TOEFL minimum score of 84, 26 spoken English; OR
    - b. Pearson Test of English Academic (PTE) with a minimum score of 55 and no individual section below 50 (*you must provide the Board with your Score Report Code or Registration ID*).Detailed information regarding completing an evaluation or English exam can be found in the *Requirements for International Applicants* form on our website under the “forms” tab.
3. Apply to NCLEX Testing Service. The application is available online at <http://pearsonvue.com/NCLEX>.
4. Completed fingerprint card OR electronic fingerprint submission. Electronic fingerprint submission is only available if you are in Nevada - see separate instructions and submission form online. If you have completed fingerprints for the Nevada State Board of Nursing within the previous six months you are not required to submit fingerprints again. **Note:** *A permanent license will not be issued until the Board receives fingerprint reports from the Nevada Department of Public Safety and the Federal Bureau of Investigation, and any issues have been resolved. Due to various factors, it may take up to four (4) months for the Board to receive the official fingerprint results from the Department of Public Safety and FBI.*

## **GENERAL INFORMATION**

- You may not send any documents to the Board before you have created your Nevada Nurse Portal account.
- Your application for licensure is valid for one year from the date received by the Board. It is your responsibility to follow up with the Board to determine the ongoing status of your application.
- If you wish to have a third-party act upon your behalf for licensure purposes, you must submit a signed and notarized Third Party Authorization form which can be found on our website under the “forms” tab.
- The address furnished on this application will become your address of record.
- You must notify the Board within 30 days of any change in your address of record. Address changes are completed in your Nevada Nurse Portal account under “manage profile.”
- Applications and documents are processed in approximately one week. You can review the status of your application by logging into your nurse portal account and clicking on “view status.” You must allow at least one week before contacting the board regarding the status of your application or any document submission.
- Once you’ve submitted items 1-3 (above) including the NCLEX application and fee, the Board will make you eligible to test and you will receive an Authorization to Test (ATT) from Pearson Vue.

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- After you receive your ATT, contact Pearson Vue to schedule a test date. You must test within 90 days of receiving your ATT.
- Pursuant to NAC 632.165, an applicant for licensure may write each NCLEX examination no more than four (4) times.
- Although it is possible for applicants to obtain unofficial results, the Board cannot issue a permanent license until your official results are received. You must allow approximately one week from the date you tested for exam results to be processed. You will receive a message in your nurse portal account providing your examination results. The Board will not give you the results over the phone.
- Upon request, the Board may grant an Interim Permit to a first-time examinee after the Board receives the application and documentation of graduation from an approved nursing education program. The Interim Permit allows the examinee to practice as a Graduate Nurse only in the state of Nevada and only for 90 days OR when the Board receives notification of examination results, regardless of the time remaining on the Interim Permit. Authority to practice as a Graduate Nurse then ceases.
- Nevada does not issue hard card licenses. No license card will be mailed to you. You may print out a paper copy of your Nevada nursing license from the Board's website [www.nevadanursingboard.org](http://www.nevadanursingboard.org).
- You will not receive notice of licensure expiration dates or licensure renewal dates from the Board. You are responsible for knowing and tracking your licensure expiration date.
- Once your permanent license has been issued, you are strongly encouraged to register with Nursys e-Notify. This is a free of charge innovative nurse licensure notification system where you receive real-time notifications about your nursing license status. The system provides automated notice of licensure status and publicly available discipline data directly to you. Information contained on the e- Notify system is considered primary source equivalent. e-Notify may be access via Board's website or directly through [www.nursys.com](http://www.nursys.com).