

# Nevada State Board of NURSING

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To practice as a nurse in Nevada, you must hold an active Nevada license.

## **Advanced Practice Registered Nurse Licensure Requirements**

*To practice as an APRN in Nevada, you must hold an active Nevada RN and APRN license*

1. A completed application submitted via the [Nevada Nurse Portal](#), including a fee of \$200 (MasterCard™, Visa™, Discover™, or American Express™ debit or credit card). You must have an active RN license or have submitted an RN application before you can submit your APRN application. **Fees are not refundable.**
2. If you previously held an APRN license in another state, you must submit proof that you have an active APRN license in another jurisdiction.
3. Submit an official transcript with degree posted sent directly from your advanced nursing education program\*. Your nursing program may send official transcripts to the address above or email electronic transcripts to [nursingboard@nsbn.state.nv.us](mailto:nursingboard@nsbn.state.nv.us). Your program must be at least one academic year in length, be accredited/approved and must include didactic instruction and clinical experience. The transcript must show your program included the following educational components:
  - Advanced Health Assessment,
  - Advanced Pathophysiology,
  - Advanced Pharmacology,
  - Advanced role preparation,
  - Specific clinical specialty,
  - Clinical preceptorship.

If the above components are not clearly identified as courses on your transcript, you must provide an explanatory letter from an authorized school representative, or copies of the relevant course descriptions of the school catalog from the year(s) of your attendance. If you completed coursework at multiple programs (received transfer credits), we must receive official transcripts from each program. The transcript(s) must have your degree posted and graduation date.

\*If you graduated from an APRN program after June 2005 you must have completed a Doctor of Nursing Practice degree, a Master's of Science in Nursing degree, or a post master's certificate program to qualify for APRN licensure.

\*If you graduated from your APRN program between July 1992 – May 2005 you must have completed a Bachelor of Science in Nursing degree to qualify for APRN licensure.

\*If you received a post master's certificate you must also submit official transcripts to be sent directly from your MSN program.

If you are not licensed as an APRN in any state and graduated from your APRN program more than two years from the date your application is submitted, you are required to collaborate with physician for 1,000 hours without the ability to prescribe.

4. Submit a copy of your certification as an Advanced Practice Registered Nurse by a nationally recognized certification agency approved by the Board (AANP, AACN, ANCC, NCC, PNCB). If you completed your APRN program between July 1992 – May 2005 or after July 2014 you **MUST** be nationally certified as an APRN.
5. Completed fingerprint card OR electronic fingerprint submission. Electronic fingerprint submission is only available if you are in Nevada - see separate instructions and submission form online. If you have completed fingerprints for the Nevada State Board of Nursing within the previous six months you are not required to submit fingerprints again. **Note:** A permanent license will not be issued until the Board receives fingerprint reports from the Nevada Department of Public Safety and the Federal Bureau of Investigation, and any issues have been resolved.

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*Due to various factors, it may take up to four (4) months for the Board to receive the official fingerprint results from the Department of Public Safety and FBI.*

## PRESCRIBING PRIVILEGES INFORMATION

### Requirements:

- You must have completed at least two-semester credits (or equivalent quarter hours) in advanced pharmacotherapeutics.
- You must have at least two years or 2,000 hours of clinical practice as an APRN or signed a protocol with a collaborating physician if you wish to prescribe schedule II-controlled substances (a sample of this protocol is available on our website under the Forms tab)
- You must have been issued a permanent APRN license in Nevada. You **cannot** be issued prescribing privileges with a temporary APRN license.
- If you do not hold a master's or doctorate degree in nursing, you must also submit documentation that you have 1,000 hours of active practice prescribing medication in the immediately preceding two years as an APRN.

### Application steps:

1. Submit your initial APRN application to the Board OR have a current APRN license in Nevada.
2. Apply for prescribing privileges via your initial application on your nurse portal account or by submitting a paper application for Prescribing Privileges available on our website under the Forms tab.
3. Request official transcripts to be sent directly to the Board from your APRN program showing that you have completed advanced pharmacotherapeutics (required only if the Board has not previously received your official transcripts).
4. If requesting schedule II prescribing privileges you must submit proof that you have practiced at least 2 years or 2,000 hours as an APRN. Acceptable proof includes a letter from your employer, human resources, a physician or another APRN that you worked with. Other documents may include employment verification forms, or paystubs. If you have not practiced at least 2 years or 2,000 hours as an APRN you must submit a signed protocol with a collaborating physician. A sample of this protocol can be found on our website under the Forms tab.
5. Once your permanent APRN license is issued, and the requirements above have been completed, we will notify the Nevada Board of Pharmacy that you are eligible for prescribing privileges; this process may take up to one week once all requirements are met.
6. You must apply with and be granted a license to prescribe by the Nevada State Board of Pharmacy
7. If you are prescribing controlled substances you must obtain your DEA registration before you may begin prescribing in Nevada.
8. You must register with the Nevada Prescription Monitoring Program (PMP) whether you are actively prescribing or not. For additional information regarding the Nevada PMP please visit the Board of Pharmacy website [PMP \(nv.gov\)](http://PMP.nv.gov).

***Failing to obtain a protocol with a collaborative physician, if required, may result in a complaint/investigation against your license for practicing beyond scope and may be grounds for disciplinary action against your license. Once you have completed 2,000 hours of practice, please submit documentary evidence from your collaborating physician so the Board can remove this requirement from your license.***

## GENERAL INFORMATION

- You may not send any documents to the Board before you have created your Nevada Nurse Portal account.
- Your application for licensure is valid for one year from the date received by the Board. It is your responsibility to follow up with the Board to determine the ongoing status of your application.
- APRN licensure frequently asked questions can be found on our website under the "forms" tab.
- If you wish to have a third-party act upon your behalf for licensure purposes, you must submit a signed and notarized Third Party Authorization form which can be found on our website under the "forms" tab.
- Applications and documents are processed in approximately one week. You can review the status of your application by logging into your nurse portal account and clicking on "view status." You must allow at least one week before contacting the board regarding the status of your application or any document submission.
- The address furnished on this application will become your address of record.
- You must notify the Board within 30 days of any change in your address of record. Address changes are completed in your Nevada Nurse Portal account under "manage profile."
- Once you've submitted your initial application Board staff will determine if you are eligible for a one-time temporary license. Temporary licenses are issued as a courtesy and are valid for six-months. A temporary license may not be extended or reissued. Please allow approximately one week for your application to be processed, then you may check your nurse portal account for updates regarding the status of your application and temporary license.
- If you are eligible to prescribe controlled substances listed in the schedule II, III, or IV category, you are required by Nevada State Law to register with the Nevada State Board of Pharmacy's Prescription Monitoring Program.

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- Nevada does not issue hard card licenses. No license card will be mailed to you. You may print out a paper copy of your Nevada nursing license from the Board's website [www.nevadanursingboard.org](http://www.nevadanursingboard.org).
- You will not receive notice of licensure expiration dates or licensure renewal dates from the Board. You are responsible for knowing and tracking your licensure expiration date.
- Once your permanent license has been issued, you are strongly encouraged to register with Nursys e-Notify. This is a free of charge innovative nurse licensure notification system where you receive real-time notifications about your nursing license status. The system provides automated notice of licensure status and publicly available discipline data directly to you. Information contained on the e- Notify system is considered primary source equivalent. e-Notify may be access via Board's website or directly through [www.nursys.com](http://www.nursys.com).
- APRNs must maintain a Professional Portfolio pursuant to NAC 632.2563. You may view the instructions for the APRN Professional Portfolio on our website under the Forms tab.