

Nevada State Board of **NURSING**

MINUTES OF THE CNA ADVISORY COMMITTEE Thursday, January 2, 2025

CALL TO ORDER

The committee meeting was called to order by Tamara Pachak, MSN, RN, CNA Training Program Specialist, at 9:00 a.m.

MEMBERS PRESENT

Sara Hartwich, RN
M. Jeanne Hesterlee, RN
Gail McGuill, MSN, RN
Mila Revilla, RN
Jacob Watts, CNA
Holly Wesner, RN

MEMBERS ABSENT

Marie Coe
Judy Gmouh, LPN
Claudette Lachowicz, RN
Rhonda Meyer, RN

OTHERS PRESENT

Tamara Pachak, MSN, RN, CNA Training Program Specialist, Chair
Cathy Dinauer, MSN, RN, Executive Director
Fred Olmstead, General Counsel
Michelle Johnson, EdD, MS, APRN, CPNP-CP, Director of Nursing Education
Ryan Mann, MSN, RN, Application Eligibility Specialist
Courteney Baccei, Fingerprinting Specialist
Hannah Boll-Matulis, Management Assistant
Robert Kidd

CALL TO ORDER: The meeting was called to order by T. Pachak at 9:00 a.m.

PUBLIC COMMENT: None.

A. APPROVAL OF MINUTES: G. McGuill Motioned to approve the October 3, 2024, meeting minutes as written. H. Wesner Seconded. Motion Carried.

B. OLD BUSINESS: None.

C. NEW BUSINESS:

1. C. Dinauer discussed the November 20-21, 2024 Board meeting, the annual audit was presented to the Board which was approved along with the annual report and has been posted on the Boards website. Susan VanBeuge completed her term after serving nine years on the Board, Carla Doran was appointed as the newest Board member. Several

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- practice decisions were approved all of which are posted on the Boards website. The College of Southern Nevada had their biannual site survey with no issues. Dayton High School nursing site survey was approved. Yerington's nursing assistant training biannual site survey was approved. The Great Basin College request to expand their nursing assistant program in Caliente was approved. South East Career Technical Academy nursing assistant training program progress update was approved.
2. R. Mann gave a presentation on the eligibility questions on the Boards applications and encouraged any student or licensee to call her if they have questions regarding eligibility. R. Mann discussed even if an arrest does not result in a conviction the arrest will need to be addressed and documentation will be needed.
 3. C. Baccei discussed the process for fingerprinting and encouraged anyone who is submitting any type of documentation to create an account within the nursing portal. C. Baccei stated, fingerprints can take anywhere from two to four months to come back, licensees are encouraged to submit fingerprints as soon as possible to prevent any delays in getting their license. Applicants can submit fingerprints electronically, this can only be done in Nevada. The Board has a fingerprint submission form that has our codes on them if they are submitting a fingerprint card. The fingerprint card to be used is the FD-258 card, this can be mailed to applicants upon request. Fingerprint cards can be rejected if the fingerprint card is incomplete or over one year old. The Department of Public Safety (DPS) or the Federal Bureau of Investigations (FBI) can reject fingerprints as the ridges on the licensee/ applicant are worn, the applicant would then need to submit the fingerprint card again to submit for processing. Applicants are fingerprinted every six years and are notified upon renewal, once the fingerprint receipt is submitted the applicant will get the full renewal.
 4. T. Pachak provided an update on the Credentia CNA skills testing, Credentia has hired additional evaluators and has increased the number of testing events in both Reno and Las Vegas. Credentia has a training session that will take place in Reno for the new evaluators. Credentia is no longer publishing events unless they have a confirmed evaluator to prevent any canceled events.
- D. Recommendations for agenda items for the next meeting on April 3, 2025.
- R. Kidd requested Credentia to be invited to the CNA committee meeting.
 - R. Kidd would like to discuss the items that are on the agenda for the coordinator meeting.
 - H. Wesner requested an update regarding the Medication Aide-Certified Program

PUBLIC COMMENT: None

ADJOURNMENT-The meeting adjourned at 9: 38 a.m.