

Nevada State Board of NURSING

Affidavit of Graduation Portal

The Affidavit of Graduation Portal provides access to Nevada Schools of Nursing to submit an electronic transcript for their students to be given authorization to test. Please complete the application below to add/remove your program or users from the portal.

Program Name: _____

☐ The program identified above agrees to utilize the Affidavit of Graduation Portal and will upload student transcripts during the approval process.

☐ The program identified above agrees to be removed from the Affidavit of Graduation Portal and will require students to request official transcripts via hard copy or email only.

Affidavit of Graduation User Access

☐ Add the following user: ☐ Remove the following user:

First Name: _____

Last Name: _____

Position Title: _____

Email Address: _____

User access includes: View (user may view the list of students pending)

☐ Edit (user may update education fields for students pending)

☐ Review (user may mark the record as “reviewed”, the initial step of the two step verification process)

☐ Approve/Reject (user may mark the record as “approve” or “reject”, the final step of the two-step verification process, must be the dean/director of the program)

Remove access

Dean/Director Signature: _____ Date: _____

Please email the completed form to nursingboard@nsbn.state.nv.us. Please allow approximately one week for all user access to be updated.